

CIVIC AFFAIRS

19 September 2012

6.00 - 6.18 pm

Present: Councillors Boyce (Chair), Rosenstiel (Vice-Chair), Marchant-Daisley, Herbert, Benstead and Pitt

Officers Present

Chief Executive – Antoinette Jackson
Director of Resources – David Horspool
Head of Accounting Services – Julia Minns
Committee Manager – Martin Whelan

Also Present

Representatives of the Audit Commission

FOR THE INFORMATION OF THE COUNCIL

10/46/civ Apologies for absence

There were no apologies for absence.

10/47/civ Minutes of previous meeting

The minutes of the meeting held on 27th June 2012 were agreed as a true and accurate record.

10/48/civ Declarations of Interest

Councillor Boyce declared an interest in 10/50/Civ as a Director of Cambridge Sports Hall Trust and Kelsey Kerridge Sports Centre.

10/49/civ Public Questions

There were no public questions.

10/50/civ Audit Commission Annual Governance Report and Approval of Statement of Accounts

The committee received a report from the Director of Resources covering the Audit Commission Annual Governance Report and Approval of Statement of Accounts. The Director of Resources, representatives of the Audit Commission and the Head of Accounting Services introduced the report.

The committee made the following comments on the Audit Commission Annual Governance Report,

- i. The reference in the introductory sentence on page 32 (appendix 2 – corrected errors) to “not addressed”, should be replaced with “now addressed”.
- ii. Further information was requested on the circumstances, which had resulted in the weakness being identified, and whether management action had now been complete with regards to the revised list of signatures. The Head of Accounting Services explained that the management action was now largely complete, with just a few signatures outstanding due to officers being on leave. The committee were also advised that the processing of invoices was now centralised as part of the Departmental and Support Services Review.
- iii. Clarification was requested from the External Auditors on whether it would have been expected that the errors identified should have been picked up earlier in the process. The representative of the Audit Commission explained that the number of amendments were very low compared with other authorities and were not significant issues, which should have been picked up during the drafting process.

The committee had no comments on the summary of changes or the Statement of Accounts.

Resolved (unanimously) to

- i. Receive the Annual Governance Report presented by the Audit Commission.
- ii. Approve the Statement of Accounts for the year ending 31 March 2012.

- iii. Authorise the Chair of the meeting to sign the Letter of Representation and audited Statement of Accounts for the financial year ending 31 March 2012 on behalf of the Council.

The meeting ended at 6.18 pm

CHAIR

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